

# EMBU WATER AND SANITATION COMPANY LTD (EWASCO)

All correspondence to be addressed to:  
**THE MANAGING DIRECTOR**



Embu Water and Sanitation Co. Ltd.  
Motero Road, Embu  
P.O. Box 2142 - 60100  
Telephone: 068 - 2231156  
Fax: 068-31527  
Email: info@embuwater.co.ke

## APPLICATION FOR WATER SUPPLY

**1. APPLICANT:** (Attach copy of ID/PASSPORT, KRA PIN & TITLE DEED) Date of Application.....  
Name of Landlord .....P O Box.....Town.....  
Number Of Users.....ID/Passport No..... Pin No.....  
Mobile No of Choice by Landlord.....Office No.....  
Land Registration No.....  
ESTATE NAME..... HOUSE NO.....  
CONN. NO YOU ARE APPLYING FOR.....

The **purpose of water consumption** / use shall be for (Tick intended use :)

(a) Domestic use (-) Individual house; (-) Communal

(b) Business: ( - ) School / college/ institutional; (-) Health center/ dispensary / Hospital; ( - ) Hotel / lodging/

Bar / restaurant; (-) Industrial; (-) Construction; (-) Car Wash (-) Any other specify.....

**Sewerage Unit:** Premises to be charged sewer services Yes / No

TO BE FILLED BY COMMERCIAL/BUSINESS APPLICANTS ONLY

Nature Of Business.....  
Business Name .....P.O Box.....Code.....  
Phone Number Mobile.....Office No.....  
Plot No.....Building.....Street/Estate.....

## 2. DECLARATION

I hereby apply for water connections to the above premises and stated use. I understand that the connection will be made after the approval on payment of all fees and charges due by the applicant. I agree by the current water tariffs and undertakers by- laws and regulations relating to water supply. I also understand the pipes and fittings so used in the supply will become the property of EWASCO up to the water meter for the purposes of operations and I will also assume responsibility of the water meter.

I will also allow authorized EWASCO personnel entry into my premises of supply for purpose of reading the meter and inspecting the installation to ascertain that the same is in good working condition.

Landlord Signature.....Date.....

## 3. LANDLORD CERTIFICATE (INCASE OF HOUSES OWNED BY GOVERNMENT)

I.....ID NO.....Plot No.....

being the landlord do hereby confirm that the applicant is my tenant at the premises above stated and do hereby undertake to assist EWASCO in recovering its dues from the Applicant whenever requested.

signature.....Mobile No.....Date.....

**For Emergency / Feedback / Compliments / Complaints / any other issue please call the EWASCO office near you 0729126908 or 020-2231156 - Embu town office, 072912 7434 - Kanyuambora Office, Kiritiri Office-0729127437.**

**Fill the form in duplicate, applicant to retain one and submit the other to EWASCO.**

**4. REGISTERED LAND OWNERS CONSENT (WHERE CUSTOMER IS NOT REGISTERED ONE).**

I.....registered land owner of parcel of land Plot No.....give authority/consent I do agree you connect Mr/Mrs .....with water on my piece of land.

Name.....ID No.....(Attach copy of I.D)

Sign.....Date.....

**SURVEY SECTION:**

**SITE SKETCH**

**5. WATER ASSESMENT FORM**

ITEMS	SIZE	QTY
1. G.I TEE		
2. HDPE MALE ADAPTOR		
3. GATE VALVE		
4. G.I STANDS		
5. G.I NIPPLE		
6. G.I BEND		
7. G.I ELBOWS		
8. TAP		
9. G.I SOCKETS		
10. TANGIT		
11. SADDLE CLUMP		
12. HDPE PIPE IN METERS		
13. G.I STANDS		
14. VALVE SOCKET		

I.....Staff No..... visited the site and undertook the material quantities estimates quoted in the table above on (date)..... Further, my site observations were

- i) Other connections on the plot (Active and Inactive).....
- ii) There is an appropriate service line nearby.
- iii)The meter position will be as per company policy i.e not more than 20 feet (6 meters) from the main line.

The existing main supply pipeline is .....mm (diameter) Material..... class....., it is .....(Distance) measured from the connection point. The required service materials are as above.

I.....(Technician in Charge) Certify that the information filled in

**Section 4** above is correct. Sign.....date.....

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**6. CHARGES.**

For Connection Number.....

ITEM	KSHS	RECEIPT NO	ASSESSED BY
Skilled Labour Charge, Trenching not included.			
Water Deposit			
Cost of Connection fittings			
Application Fee			
<b>TOTAL</b>			

Compiled by:-  
Customer care office.....Sign.....Date .....

Confirmed by:-

Accounts Office.....Sign.....Date.....

Stores: Fittings Issued to .....Sign.....Date.....

Fittings Issued by.....Sign.....Date.....

**7. AUTHORITY TO ISSUE METER.**

G.I.S.M / T.M: Name ..... Sign..... Date.....

W.S / T.M: Name.....Sign.....Date.....

Meter Issued to : Name .....Sign.....Date.....

Meter Issued by : Name .....Sign.....Date.....

Meter Serial Number : .....(Stores)

**8. METER INSTALLATION REPORT. (TO BE FILLED DURING METER INSTALLATION).**

**CORDINATES**

Connection being installed	E 3																			
No.....	N 9	9																		
Nearest Connection	E 3																			
No.....	N 9	9																		

**Readings of Newly Installed Meter.....**

**CUSTOMER ACKNOWLEDGEMENT:** (Please call the numbers bellow if you have any issue)

I.....I.D No.....do hereby acknowledge that the above described water meter has been installed in my premises and that am satisfied with the work so performed, Customer Signature.....Date.....

*Please make sure the above Survey details are filled and a Tag placed on the meter in the field before Signing below.*

**SUBMITTED BY (Plumber)**

Name.....Sign.....Date.....

**CONFIRMED BY.(Technician in Charge)**

Name.....Sign.....Date.....

**9. G.I.S SECTION.**

I Certify that this form was received from the field on.....and that the Survey details in Section 7 are correct, Cadastral Map.....Scan Path.....

(NAME).....SIGN.....Date.....

**NB: Technicians to submit this form to G.I.S Office with report on section 7 above after every meter installation.**

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**FOR OFFICIAL USE ONLY:**

**10. METERING SECTION**

This is to certify that connection No..... Meter reading..... has been

Reconnected by: Name.....date.....sign.....

Technician in Charge .....sign .....date.....

Head of metering section .....sign .....date.....

Water superintendent .....sign .....date.....

**11. BILLING SECTION:**

New Account No.....Old Account No.....if any

Outstanding balances Kshs .....in the name of.....

The connection data was keyed in the computer ready for billing by..... date.....Time .....

**12. GENERAL TERMS AND CONDITIONS**

I agree to abide by the water act 2002/2016 and regulations which are laid down by EWASCO, Tana Water Services Board and by the Water Regulatory Board and hold myself/ourselves responsible for payment of water, meter rent, sewer charges, and penalty charges (where applicable) until such a time the agreement is terminated by one of the parties. Some of the rules that I agree to abide by include and not limited to the following:

1. The Embu Water & Sanitation Company (EWASCO) here referred in this contract as “Water Service Provider” will from time to time amend these conditions as will be deemed fit.
2. The water supplied by EWASCO is treated water for the purposes of **domestic use only** and shall therefore **NOT** be used for irrigation and any consumer found using EWASCO supplied water for irrigation will be liable for contravening this contract.
3. All charges shall be payable on demand.
4. All payments shall be made to EWASCO office and an official receipt obtained or through EWASCO MPESA number **808200**.
5. The consumer shall not remove for any duration nor interfere with the water meter in whichever way, and shall undertake plumbing works after the meter. Interference with the meter shall be treated as illegal usage.
6. The customer shall pay for any water that leaks after the meter, but works from the meter towards the main supply is the duty of EWASCO.
7. The consumer shall ensure the water meter supplied to them is secured and should it be willfully damaged, or is stolen they shall pay the cost of a new meter to EWASCO.
8. The consumer will not sell the water supplied to third parties nor shall connect or permit to be connected the supplied water to another consumer, to another independent property or building unit. Further, they will not give water to consumers whose water supply has been disconnected.
9. The consumer shall ensure timely payment of monthly water bills. Failure to will lead to disconnection and provision proceedings taken to recover the charges due.
10. Illegal water use shall be penalized based on tariff/estimated water usage.
11. Deposit refund will be within 30 days of notice from customer.

**I have read and understood the above conditions and will abide by them with no omission or exemption.**

Landlord Signature: .....Date.....

For and on behalf of **EMBU WATER & SANITATION COMPANY LTD**



CPA Dickson Njiru  
**Ag. Managing Director.**

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- **EWASCO VISION: To be the leading water and sanitation services provider in East and Central Africa.**
- **EWASCO MISION: To provide adequate and sustainable water and sewerage services in the Company's mandated area, through application of environmentally friendly technologies.**