

EMBU WATER AND SANITATION COMPANY LTD

All correspondence to be addressed to:
THE MANAGING DIRECTOR,



P.O. BOX 2142-60100
EMBU.
TEL: 068-2231156, 31527
Email-embuwasco@yahoo.co.uk

QUOTATION NO.: EWASCO/2020-2021/132

DATE: 23/12/2020

You are invited to submit quotation on provision of the service detailed below:

NOTES:

This is **NOT** an order

(a) Send your quotation to this email bidbox@embuwater.co.ke to be received by 5pm 4th Jan 2021.

(b) Your quotation should indicate the price **INCLUSIVE OF V.A.T** and discount where necessary.

(c) Your quotation should be addressed to:

EMBU WATER AND SANITATION COMPANY LTD. Subject being the “**QUOTATION**

NO: EWASCO/2020-2021/132

NO	ITEM DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE (INCLUSIVE) V.A.T
1	2021 Diaries size A4	100 pcs		
2	2021 Diaries size A5	20 pcs		
3	2021 Calendars (Should display 3 months at ago. Wire bound	50 pcs		
4	2021 Calendars A2 6 pages full color with assorted colored photos	300 pcs		
5	2021 Calendars Desk top 6 pages double sided with assorted colored photos	100 pcs		
	TOTAL			

Samples can be viewed from our Main office in Embu town

- (i) Prices quoted should be valid for ONE year during 2020-2021 financial year.
- (ii) Bidders who under quote and fail to deliver will be considered for blacklisting.

TENDER'S NAME _____

Signature of tenderer _____

DATE.....Contact Person Name.....TEL NO.....

COMPANY'S RUBBER STAMP _____

RETURN BY DATE: 4th January 2021

FOR OFFICIAL USE ONLY. OPENED BY:

(i).....Designation.....Signature.....Date.....

(ii).....Designation.....Signature.....Date

(iii).....Designation.....Signature.....Date

CONDITIONS

1. The General Conditions of Contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in Part unless the contrary is stipulated by the seller.
4. Samples of offers when required will be provided free, and if not destroyed during tests, will upon request be returned at the seller's expense.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections be made and initialed by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should also be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the quotation number endorsed on the outside. Descriptive literature or samples of the items offered may be forwarded with the quotation.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed here on.

CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business. You are advised that it is a serious offence to give false information on this form

Part 1 – General:

Business Name
 Location of business premises.

 Plot No..... Street/Road

 Postal Address Tel No. Fax E mail
 Nature of Business
 Registration Certificate No.
 Maximum value of business which you can handle at any one time – Ksh.....
 Name of your bankers Branch

	<p>Part 2 (a) – Sole Proprietor Your name in full Age Nationality Country of origin</p> <ul style="list-style-type: none"> • Citizenship details • 																								
	<p>Part 2 (b) Partnership Given details of partners as follows:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Nationality</th> <th style="text-align: left;">Citizenship Details</th> <th style="text-align: left;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>4.</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>	Name	Nationality	Citizenship Details	Shares	1.	2.	3.	4.				
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	<p>Part 2 (c) – Registered Company Private or Public State the nominal and issued capital of company- Nominal Kshs. Issued Kshs. Given details of all directors as follows</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Nationality</th> <th style="text-align: left;">Citizenship Details</th> <th style="text-align: left;">Shares</th> </tr> </thead> <tbody> <tr> <td>1.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>4.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>5.....</td> <td>.....</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>	Name	Nationality	Citizenship Details	Shares	1.....	2.....	3.....	4.....	5.....
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3.....																						
4.....																						
5.....																						
<p>Date Signature of Candidate </p>																									

- If a Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or Registration.